

Ethel Everhard Memorial Library Board of Trustees

October 11, 2017, 6:45 pm

Presiding Officer: Vice President Karen Robotka called the meeting to order at 6:45pm.

Roll: Trustees: Mary Bergs, Bruce Dethlefsen, Nancy Nelson, Karen Robotka, and Library Director, Aaron Raschke in attendance. Lee Ann Kittleson was absent.

Agenda: Robotka moved to approve the agenda for the October 11, 2017 board meeting. Bergs seconded. **MC — 4 yes, 0 no**

Minutes: Dethlefsen moved to approve the minutes from the September 11, 2017 board meeting. Bergs seconded. **MC— 4 yes, 0 no**

Public Comments: None.

Reports:

Financial Report:

1. Nelson moved to approve the payment of Monthly Bills for October 11, 2017. Dethlefsen seconded.
MC— 5 yes, 0 no

Presiding Officer: LeeAnn Kittleson arrived at 6:50pm.

Roll Call Vote: Bergs – yes; Dethlefsen – yes; Kittleson – yes; Nelson – yes; Robotka – yes.

2. Income and Expense reports presented and discussed.
3. Benefit Charges/Adjustments to the Unemployment Insurance Account discussed.

Director's Report

1. Monthly Statistics for September: Circulation –4046; eCirculation –162; Patrons — 2290; New Cards – 19; Computer Hours 209; Computer Users –283; Wireless Devices – 338; Wireless Sessions – 1513; Website Visits – 1184; Website Pageviews – 1878.

2. Super Tuesday — Aaron led two classes about tablets and smartphones.

3. Calendar of Events: 4K & 4th Grade Reading Buddies has started; Read Program starts October 18

4. Mealsite — Aaron has been invited to speak on October 26

6. Pilcrow Grant Update: Books have all been received. The display is set up to highlight these new books focusing on science and math. Marketing efforts for this project are underway.

Friends of the Library:

1. Friends Potluck, an annual event, will be held October 24 at noon. Trustees are invited to attend.

Unfinished Business:

1. Meeting Room Policy. Kittleson moved to approve. Robotka seconded. **MC— 5 yes, 0 no**

2. 2018 Library Budget, 3rd Draft. Dethlefsen moved to accept the 3rd draft of the 2018 Library Budget, Robotka seconded. **MC— 5 yes, 0 no**

3. Marquette County Board Meeting October 11: Trustee Robotka and Director Aaron Raschke assembled with other Marquette County Librarians and Mark Arend, Assistant Director of the Winnefox Library System, at the County Board Meeting to present and discuss the 2018 library funding request. We are still awaiting the Board's decision.

New Business:

1. Employee Evaluations. Robotka moved to go into closed session. Kittleson seconded. **MC— 5 yes, 0 no**
WI Statute 19.84(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

2. Motion to move out of closed session by Robotka. Nelson seconded. **MC— 5 yes, 0 no**

Adjourn:

Kittleson made a motion made to adjourn. Robotka seconded. **MC — 5 yes, 0 no**

Next regular meeting will be held November 13, 2017

Minutes recorded by Nancy Nelson